



Mayor CoryAnn St. Marie-Carls

Report, Referral & **Progress Updates** March 1, 2018

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Including- Status table (end of report)

About this report & referral: *There are many details and items of City interest that come to my attention as your Mayor. This is a voluntary communication I update personally to report progress to the public and Council; focusing on keeping these items on “on the radar” for action or completion. Feedback is always welcomed. 414-399-0797. (I apologize for any typos ahead of time.)*

Report Topics Grid: 3-1-2018

X	Items are addressed with details below		The Paragraphs below are in order of this topic grid	
	City/City Opioid/Heroin Task Group –	Annual Report for City	Quiet Zone What can citizens do?	Communications Notes:
	City Mission & Vision	Light of our Community Plaque	Employee Handbook Draft	Mid America Steel Drum
	Survey needs Rotunda –	4125 Lake Drive at Denton		Meeting with Congresswoman Moore
	Civic Center Surveys	Donation to Police and Fire	New Miss St. Francis	Community Open House – next Feb. 26 th
	JULY 4 th Plans	St. Francis Night at the Admirals	Lottery Credit on Tax Bills	City Public Relations Ad Hoc Group

SEE PROGRESS TABLE at end of report for City Goals from State of the City

City/County Opioid/ Heroin Cocaine Task Force – I am a member of this task Force appointed as the representative from the ICC a group of all Mayor’s and Village Presidents in Milwaukee County. I met with Alderman Murphy of Milwaukee we are planning a public awareness/ prevention campaign kickoff event for APRIL 21st for Milwaukee County. Currently, I have volunteers such as Gail Kolvenbach, Amy Szuta and Trish Wimmer willing to help out. ****The medical examiner reported 384 drug related deaths in Milwaukee County in 2017 and a 600% increase in prescription opioid related deaths (2000-2016)**

City Mission and Vision statement. This will be a key part in working on our Promotion of our Community since we currently do not have a mission and vision statement for our City. I have received idea and feedback sheets from approx. 50 citizens, taxpayers and business people. Lauren Johns student intern from St. Francis High School, compiled citizen feedback for three tallies. Audrey Raflik from St. Thomas

More did the initial list of statements from other cities for citizens to review. (scroll down following this report to review them).

The Civic Center User Survey Recommendations of seating in the Rotunda and automatic doors that are easier to pull are requested, and are being followed up on by our Administrator.

July 4th Plans: I met with Gail Kolvenbach the retiring chair of the annual 4th of July celebration on Feb. 14th Kim Knaak is the new 4th of July Chair and she is assembling her team. The Band Category X has been booked and ice cream is ordered. Kim has already formed partnerships to build the event up for 2018.

Annual Report for the City: I have asked the City Administrator to help develop an Annual Report for the City for Year End 2017, and I thank him for his willingness to do this. The Administrator has indicated to me that this report can be completed after our City Audit is completed in June of 2018. This would be the first ever annual report published in many years to my knowledge for St. Francis.

Light of Our Community Tribute Display in Council Chambers: Joe Stueck is being honored for the tribute on March 6th for his longtime service to the Board of Review and Public Works Committee before that.

4125 Lake Drive and Denton & 4010 Kirkwood– Update to keep on progress for these two properties with various needs. I request a plan for next steps to address 4125 Lake Drive be put in place before Craig leaves.

Donation to POLICE AND FIRE: The UTV, Utility Terrain Vehicle will be here soon and donor Terre Kent of the Geiger foundation is excited for the unveiling event.

St. Francis Night at the Admirals raised an extra \$450.00 to support our Fire and Police, the game was February 3rd and 115 tickets were sold. Chief Dietrich agreed that since UTV expenses were covered that the Admirals dollars would go to certify firefighters for car seat installation, so the funds were provided to Chief Poplar.

Quiet Zone: The quest to obtain this designation from the Railroad continues, since before I became Mayor in 2012 this has been discussed and in progress as I understand. Citizens continually ask about this and recently I discussed it with our City Engineer and City Administrator after learning Oak Creek has the designation. We continue through the stages of our application and next steps to completion are being laid out. Melinda has agreed to do a verbal update on this subject March 6th so citizens can help understand the process.

Employee Handbook and Civil Service Ordinance Update: The Employee Handbook revised by the City Administrator, had second review by the Bargaining Committee. The Civil Service Ordinance update is going to the Legislative Committee. Ordinances are the City's life blood and they guide who, what, when, where, and why we do what we do in service to citizens. Keeping our code updated and current is essential to our operations. Our Council Goals have indicated that we will work on this in the coming year.

New Miss St. Francis: Once again, join me in congratulating Alexa Biami, our new Miss St. Francis 2018. I had the pleasure of meeting Alexa and escorting her on stage when she was awarded the honor on Saturday, Feb. 10th at Thomas More Auditorium. My best wishes go out to all who competed and gave their all to try to be our next City Ambassador. Let her know if she can help, contact Diane Czeszak to get in contact.

Lottery Credit on Tax Bills: I recently distributed this information to the residents of the Landing. I have discussed this with the City Administrator and asked him to look into getting more information out to our citizens so that everyone double checks if they receive this credit and understand what they need to do to get it if they don't have it on their tax bill.

Communication Notes:

Mid America Steel Drum: A website is available for further information for citizens: <https://www.epa.gov/wi/epa-investigating-milwaukee-company-potential-environmental-violations>, EPA contact for Information is: Rafael Gonzalez, Public Involvement Coordinator at 800-621-8431.

I talked with our City Administrator and Health Administrator and discussed the procedure that our City is using to collect air samples for the EPA. Our Health Administrator provided a procedural guide that she is using and I have shared that with citizens. Recently the School District released a report on independent air testing that they conducted.

Once again, at the Mayor's Open House on February 15th, Amy Szuta who has been involved with citizens groups bringing awareness on Mid America Steel Drum, discussed the issues. She is working on a website that citizens can go on to report odors and air quality issues but it is not available yet. Employees of Mid America attended the Open House on their personal accord and they contributed also to discussion of the topic. Also pointed out was that the Towing business behind Mid America may be burning items and causing odors also. I reported this to our City Administrator and Inspector.

Meeting with Congresswoman Moore I prepared to meet with her for our annual yearly meeting and focused in on needs at Mid America and work and followup of Federal agencies. Also discussed grants for St. Francis City and businesses from the Federal Government.

COMMUNITY OPEN HOUSE February 26, 2018

A community open house was held by myself at St. Francis Brewery, 25 citizens, elected officials, community leaders and candidates for elected office took the opportunity to attend and socialize and discuss while partaking in desserts (no city funds). Other topics brought up to me in conversation included the Quiet Zone , Sewer Billing, Website, and Bear Development. Pat Jursik from Preserve Our Parks joined the meeting as a guest and got citizens discussing County Park needs and the idea of Starting "Friends" organizations for the parks. Next Open House is scheduled at Berts Bar on March 15th from 6-8p.m. special guests from the South Shore Chamber will be there.

City Public Relations Alderwoman Schandel and Alderman Tutaj are the Ad Hoc committee. No recommendations come forward from this Ad Hoc group as of yet.

Mayor's Report –3-1-2018 -Follow up/Action Items Table City Goals from "State of the City"

Report Issue/action item	Date Opened	Target Month/yr.	Owner(s)	Comments
City Goals 2018 from joint "State of the City" *Mayor suggestion for Council review	1-16-18	Ongoing	Mayor/Council	
Tax Base Growth Initiatives 1. Bear Development 2. Animal Hospital 3. Former DF -Zimmer 4. Old City Hall -Gorman 5. Other	2015 2017 2017	Spring 18 On hold Start 2018	Administrator Developer Administrator Developer	Developers Agreement pending Awaiting further info Return/ reimbursed Feb. Tax Credits from WHEDA? Inquiries made on KK/Howard
Marketing Plan for City Owned Commercial Properties 1. ED Committee 2. CDA	2018 2018	Start 2-18	Chair	Excellent – joint mtg with CDA Feb. 27 th – next steps to come Work Plan to be developed 2018
Focus on Owner Occupied				

Housing Stock 1. Loan Fund 2. Van Beck demo	CDBG 18	Start 4-18	Council	Guidelines to be developed Plan for "In Fill" home
Review Road Maintenance Financing Plans and Assessment 1. *Survey Public	2-2018	Spring 2018		Find out citizen opinions
City Public Relations 1. *MMAC Chamber (Metro Mild Chamber) 2. *Commercial Association of Realtors 3. *128 th Community Council 4. Ad Hoc Committee	2-2018	Spring 2018 Spring 2018		Get Membership connections NOW a Member Distributed application to City Officials Awaiting recommendations?
Prioritize Core Services 1. *Employee "emotional intelligence" day 2. Cross Training	2018		Admin/Clerk	Day to explore and enrich employees Being conducted currently Clerks office
Update Ordinances 1. Full review	2-2018	Summer 18	Admin/Council	Update for efficiencies and full compliance – keep "life's blood" of the City flowing as needed.
Explore and Analyze Revenue Streams & Cost Efficiencies 1. Health Care 2. *Collections 3. *Review City Attorney	2-2018		Admin/clerk	Establish Goals early employee Health needs Address any collections: Currently Courts addressing collections as far back at 1995 with the State Debt Collection tool from the Dept. of Revenue Find Service more cost effectively.
Public Improvements and/or initiatives 1. Environmental – Mid America 2. Quality of Life – Quiet Zone	11-2017 2009?	Spring 2018 2018	Council DPW/Council	Plan moving forward Info to citizens steps to complete process



St. Francis 53235 Lakeside Pride

Community Connections project to promote and increase awareness of our local business, attract visitors, and newcomers.

www.saintfrancis53235.com new website to learn more about St. Francis and show your Lakeside Pride

This is a project of Community volunteers, Miss St. Francis Pageant and Mayor CoryAnn St. Marie-Carls – supported by donations/fundraising (no City funds)